

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – MA&UD Department - Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality - Disciplinary Proceedings under Rule-20 of Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991 – Articles of charges - Issued.

MUNICIPAL ADMINISTRATION URBAN DEVELOPMENT (L1) DEPARTMENT

G.O.Rt.No. 1682

Date:23-12-2011.

ORDER

It is proposed to hold an enquiry against Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality in accordance with the procedure laid down in Rule 20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991.

2. The substance of the imputations of misconduct or misbehavior in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure-I&II). A list of documents by which, and a list of witnesses by whom, the articles of charges are proposed to be sustained are also enclosed (Annexure-III& IV).

3. Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality, is directed to submit his written statement of defence with in 10 days from the date of receipt of this order a written statement of his defence.

4. Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality, is informed that an inquiry will be held only in respect of those articles of charges as are not admitted. He should, therefore, specifically admit or deny each article of charge.

5. Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality, is further informed that if he does not submit his written statement of defence on or before the date specified in para 3 above further action will be taken based on the material available.

6. Attention of Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality, is invited to Rule 24 of the Andhra Pradesh Civil Services (conduct) Rules, 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the Government. If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings it will be presumed that Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality is aware of such a representation and that it has been made at his instance and action will be taken against him for violation of Rule-24 of the Andhra Pradesh Civil Services (Conduct) Rules, 1964.

7. The receipt of the G.O. may be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B.SAM BOB
PRINCIPAL SECRETARY TO GOVERNMENT

To

Smt.Sk.Nageena Sultana Begum, the then Senior Assistant(A1) Clerk, Kovvur Municipality and presently working as Accountant (u/s), Nidadavole Municipality- through the Director of Municipal Administration, Hyderabad- with request to serve & Return served copy to Government.

The Director of Municipal Administration, Hyderabad.
SF / SC

//FORWARDED:BY ORDER//

SECTION OFFICER